



Dear Parents/Carers,

At least twice a year we conduct emergency drills as a part of the Workplace Health and Safety requirements. These drills are undertaken to ensure the safety of our school community in the event of an emergency.

We do these drills in a multitude of ways to ensure we are always prepared for any situation should it arise. Throughout the year we hold at least two evacuation drills and a Lockdown drill. If you are in the school grounds during one of these drills, we ask for your support in following the directions given by staff.

Students in Blocks B, K, the Library and the Hall will exit, with teacher direction, at the pedestrian crossing nearest to our canteen, proceed along Chamberlain Street and assemble in the grassed area of Wallace Square.

Students in Blocks A, D and E will exit, with teacher direction, at the wombat crossing closest to the main teacher car park, proceed along Mountview Ave and assemble in the grassed area of Wallace Square.

Teachers will mark the roll and then students and staff will return to school.

As this is a new safety procedure, please sign and return the permission note for this and subsequent off-site evacuation drills.

Rosemary Menin
Principal

Permission Note- Off-Site Evacuation

I give permission for my child _____ of class _____ to participate in off-site evacuation drills in order to be well-practiced in the event of an emergency.

I understand that he/she will walk along Chamberlain St or Mountview Ave to reach Wallace Square which is in the new housing estate.

Signed: _____ Date: _____
Parent/Carer

Special needs of my child that the school should be aware of (e.g. allergies, medication – please provide full details:
